



## **ANNUAL FELLOWSHIP AWARD**

### **PURPOSE OF THE FELLOWSHIP**

The purpose of the CPPA Fellowship is to provide member principals with paid leave and a grant to undertake an in-depth inquiry or research, in an area of educational interest, which will be of both personal benefit and of benefit to other principals and schools.

### **ELIGIBILITY**

Any financial member of the CPPA whose school is in the Canterbury region is eligible to apply.

### **NATURE OF THE AWARD**

The successful applicant will receive leave from their present position, subject to their Board of Trustees approval, on full pay, for up to twelve weeks plus an expenses grant of \$10,000.

The terms of the award are particularly generous as the Ministry of Education not only funds the principal's release but provides an additional staffing entitlement to cover the salaries of those taking on extra duties as a result of the principal's absence.

### **The application must:**

- Clearly indicate the educational inquiry topic, state the 'research question' that will be investigated.
- Provide exposition of the local, national or international research on the subject.
- Indicate the nature of the research to be carried out, and/or the sites that which it is expected to be visited and the basis for their selection. [It is not necessary to include a detailed itinerary.]
- Outline the applicant's experience, knowledge and interest in the area of investigation
- Show how this study will benefit educators and /or administrators in primary education. This is of paramount importance.

N.B The Fellowship Committee has as one of its criteria for awarding the fellowship, "the relevance, interest and likely benefit of this study to both the principal concerned and colleagues in the Canterbury region."

## SELECTION PROCESS AND CRITERIA

The Selection Committee includes the CPPA President, one other office holder of the CPPA, the Regional Manager of the Ministry of Education Christchurch (or their nominee), and an academic from University of Canterbury. They meet as soon as possible after the closing date for applications. The Selection Committee reserves the right to withhold the Fellowship in a particular year.

Proposals are evaluated using the following criteria:

- The inquiry topic and research question are clearly presented
- The methodology clearly explains how the inquiry will be undertaken
- The clarity and appropriateness of the expected outcomes of the study
- The relevance of the investigation and its probable findings, to either school administration / or school development, classroom practice, or professional development
- The level of experience, skill and interest demonstrated by the applicant with respect to the proposed inquiry, research question and method of investigation.
- The identification of a research mentor

## RESPONSIBILITIES OF FELLOWSHIP HOLDERS

Successful applicants are expected to:

- complete the planning of their investigation prior to taking up the Fellowship with the support of an appropriate academic where applicable
- undertake the investigation described in their application
- complete their investigation during the period of the award
- present a report to the CPPA within a negotiated time frame through a presentation at a CPPA meeting and to other relevant professional groups

This presentation must in the first instance be presented to CPPA members through an event organized by the programme committee. It is not expected that any further presentations of this material will be for financial gain for either the fellowship recipient or any other person or organization

- maintain a financial statement outlining expenses incurred during the Fellowship

### **Timeframe:**

Applications open:

15 October 2018

Applications close:

31 November 2018

Notification:

First breakfast meeting 2019

## FOR FURTHER INFORMATION

Inquiries regarding the way in which applications should be made are encouraged.

Such inquiries should be addressed in the first instance to:

CPPA President	Marg Trotter	Oaklands School
	Phone	M: 027 612 8080

## Address for Application

Applications should be addressed to:

Phil Harding  
Exec Support  
CPPA  
26 Watkins Dr  
Rangiora 7400  
**CHRISTCHURCH**

[phil@schooldocs.co.nz](mailto:phil@schooldocs.co.nz)

Phone M: 027 335 6490

Some recipients of the award have used it to travel in New Zealand or overseas to see at first hand the work of successful schools and educators in that same field of interest.

Recent fellowship holders able to be contacted to discuss proposals include:

2012	Kim Alexander	(Redcliffs)	<i>Effective Clusters</i>
2013	Jacqui Duncan	(Cashmere)	
	Jeanette Shearer	(Isleworth)	<i>Principal Appraisal</i>
2014	Neill O'Reilly	(Waitakiri)	<i>Collaborative Teaching Environments</i>
2015	Rob Callaghan	(St Martins)	<i>Growing Networks for Growing Resilience</i>
2016	Denise Torrey	(Somersetfield)	<i>The Effect of the Middle Leaders' Course on Raising Student Achievement</i>
2017	Christine Harris	(Thorrington)	<i>Anxiety and Disconnectedness</i>